

# Nomination Timeline and Eligibility Criteria for CMA President-Elect Nominee

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## Election timeline

<b>Call for nominations:</b>	Tuesday, Oct. 30, 2018
<b>Close of nominations:</b>	Friday, Nov. 30, 2018, midnight
<b>Candidate interviews with Nominations Committee</b>	Monday, Dec. 3 – Wednesday, Dec. 12, 2018
<b>Final candidate applications due:</b>	Friday, Dec. 14, 2018, midnight
<b>Candidate information available on <a href="http://cma.ca">cma.ca</a>:</b>	Wednesday, Jan. 16, 2019
<b>Voting PINS sent/start of election period:</b>	Wednesday, Feb. 6, 2019
<b>Close of election:</b>	Wednesday, Feb. 27, 2019 (4:30 p.m. EST)
<b>Results declared:</b>	Thursday, Feb. 28, 2019

## Nomination procedures and deadlines

The following procedures are to be followed by the Canadian Medical Association (CMA) and members of the New Brunswick Medical Society who wish to submit their name as a candidate for the position of CMA President-Elect nominee.

- Interested members are asked to complete the following documents:
  - Part A of the nominations form
  - a **one-page** message of intention (with a passport-type photograph) using the template provided
  - a **one-page** résumé using the template providedThese documents must be sent via email to Jessica Alexander, Elections Specialist, at [jessica.alexander@cma.ca](mailto:jessica.alexander@cma.ca) **before midnight, Friday, Nov. 30, 2018.**
- Candidates who have submitted an application by Nov. 30 will be contacted by the CMA Nominations Committee and asked to participate in a teleconference meeting to discuss such topics as: the role of the CMA President-Elect, the CMA's strategic direction and the elections process and guidelines.
- After this discussion with the Nominations Committee, candidates who are interested in continuing with the application process will be asked to:
  - make final adjustments to their letter of intent and résumé
  - complete Part B of the nominations form, which entails collecting the signatures of 10 members of the New Brunswick Medical Society who support the candidate's nominationThe completed form, final letter of intent and résumé must be sent via email to Jessica Alexander, Elections Specialist, at [jessica.alexander@cma.ca](mailto:jessica.alexander@cma.ca) **before midnight, Friday, Dec. 14, 2018.**

Elections will be held from Feb. 6 to Feb. 27, 2019. The successful President-Elect nominee will be presented for election as **CMA President-Elect at General Council in August 2019.** The President-Elect will become the **CMA President** the following year.

## Eligibility and criteria to nominate

To be eligible for the position of President-Elect, individuals must:

- a) be a member of the medical profession;
- b) be a member in good standing of the CMA and the New Brunswick Medical Society;
- c) have been a member of the CMA for the preceding five consecutive years;
- d) have a registered mailing address in New Brunswick; and
- e) agree to stand as a candidate.

The position of CMA President-Elect may be of interest to individuals who:

- a) are currently practising medicine in New Brunswick;
- b) demonstrate interest in the organization of medical care and medical practice;
- c) possess experience with the physician/community/government interface; and
- d) are recognized as leaders by their peers.

Candidates should be willing to devote the necessary amount of time to this role, specifically:

- a) three consecutive years on the CMA Board of Directors, first as CMA President-Elect, then as CMA President and lastly as CMA Past-President;
- b) at least 200 to 220 days working on CMA activities during their year as CMA President.

Should you require additional information please contact:

Jessica Alexander at 613-804-5315 or Melinda Lauzon at 613-807-0425 or via email at [CMAElections@cma.ca](mailto:CMAElections@cma.ca)

**NOTE:** All timelines indicated are in Eastern Standard Time (EST)