CANADIAN MEDICAL ASSOCIATION
SIR CHARLES TUPPER AWARD FOR POLITICAL ACTION

TERMS OF REFERENCE

Description
1. The award shall be known as the Sir Charles Tupper Award for Political Action.

2. The Sir Charles Tupper Award for Political Action shall be presented to recognize a member of the CMA MD-MP Contact Program or CMA member who has demonstrated exemplary leadership, commitment and dedication to the cause of advancing the policies, views and goals of the CMA at the federal level through grassroots advocacy efforts. The criteria shall be:
   - demonstrated level of commitment to furthering the objectives of the CMA’s political goals;
   - active and effective participation in grassroots advocacy (examples of involvement and activities could be meeting regularly with Member of Parliament, attending local riding events and fundraisers, coordinating or hosting MP activities, reporting activities to the MD-MP Contact Program staff); and
   - the activity for which he or she is being nominated must have occurred in recent years.

3. The award shall take the form of an inscribed commemoration.

Terms
1. The nominee must be a CMA member and/or a member of CMA’s MD-MP Contact Program.

2. The CMA shall be under no obligation to present the award annually.

3. Any possibility that an individual or organization could exploit winning a CMA award for personal profit or commercial advantage will be taken into consideration.

4. Any CMA member currently sitting as an elected officer, a member of the CMA Board of Directors or the Awards Committee, is not eligible for nomination to CMA awards unless under exceptional circumstances.

5. This award will not be awarded posthumously. In the event of the demise of the nominee after being selected but before being presented with the award, it shall be presented posthumously.

6. Nominations may be submitted, accompanied by suitable documentation, by a CMA member, a provincial or territorial medical association, an affiliate or an associate society, or an MP or Senator. Self-nomination is ineligible. Documentation will consist of a completed nomination form, a detailed letter of nomination with descriptions of political involvement and advocacy activities accompanied by two letters of support (letters must be no longer than 2 pages in length) and the nominee’s curriculum vitae or bio (3 page maximum). Handwritten submissions will not be accepted.

7. A nomination may be re-submitted in a subsequent year. Should fewer than 3 nominations be received for this award, the award will not be presented and the nominees will be brought forward for consideration the following year.

8. The Chair of the Committee on Awards shall receive nominations by 30 November of the year prior to the Annual Meeting at which the award is to be presented. Please submit nominations through the online form submission at https://www.cma.ca/sir-charles-tupper-award-political-action

9. The Committee on Awards shall make the final decision of the award recipient and provide an update to the CMA Board of Directors.”

10. The recipient of this award shall be offered the opportunity of attending the Annual General Meeting.